

PUBLIC HEALTH & EU AFFAIRS LEAD

Position title: Public Health and EU Affairs Lead
Department: Policy, Public Health and Advocacy Department
Location: Geneva, Brussels or hybrid
Occupation: From 50% to 100%
Start date: July/August 2024

The Association:

The European Association for the Study of the Liver (EASL) is a non-profit organisation with its headquarters in Geneva, Switzerland. It performs its duty under a written constitution. All EASL activities and projects are coordinated by the EASL office in Geneva, which currently employs more than 30 people. The diverse and dynamic team offers a broad range of expertise from events management, education and publishing to marketing, finance management and public relations. EASL has approximately 5,500 members from all continents, and the annual meeting is now the major international scientific event for liver diseases with 8,000 participants.

EASL's core mission is the promotion of research and education concerning the liver and the liver diseases. EASL acts as an advisor to global, regional and national health authorities, patient organisations and civil society on public health, policy and advocacy matters.

Position Summary

Mission:

Develop and manage a coherent and coordinated advocacy strategy to pursue EASL's mission to reduce the burden of liver disease in Europe both by supporting the hepatology healthcare professional and patient communities and by informing policy makers.

Key responsibilities include:

- Primary EASL Office expert on public health and EU affairs towards the EASL PPHA Committee and the EASL Governing Board
- EASL Office lead on all PPHA related strategy, administration, subject matter, finances and communication and their integration into the overall EASL business plan
- Establish, promote, and maintain relationships with our key audiences including policy makers (EU and national parliaments and governments), external agencies (including EMA, ECDC, EMCDDA, WHO), as well as patient associations, other key civil societies and academic partners.
- EASL spokesperson on public health and EU affairs
- Advise and contribute to funder relations
- Develop, deliver, monitor and evaluate the impact of EASL's public health and EU affairs workplans.

Qualifications and experience

- A post-graduate degree in public health, governance, political/social science, economics.
- 10 years of experience in the EU affairs and advocacy domain, as related to public health and/or medical specialties.
- C level management experience, or similar senior management role.
- Proven experience of working in coalitions and the ability to develop and maintain constructive relationships with key partners and stakeholders – both internal and external.
- Experience in the planning and execution of projects, including budgeting and activity planning.
- Team and committee management.
- Experience of representing an institution as a key spokesperson.

Additional requirements:

- Strong interpersonal skills
- International work experience
- Strategic planning and leadership
- Problem-solving and decision-making abilities
- Excellent analytical and writing skills
- Experience in the association, NGO or related sectors

What we offer:

- Purpose
- Flexible working hours
- Possibility of remote work
- Competitive remuneration package
- Exceptionally good pension plan
- Diverse, equitable and inclusive workplace and employer
- Job security, integration into EASL Office team and EASL leadership governance community
- One to one management and mentoring
- Career development guidance and opportunity

EASL is committed to equality of opportunity and encourages applications from all qualified candidates regardless of sex, age, disability, gender identity, religion, or ethnicity.

Contact details:

Please send the complete application (CV, motivation letter, Certificates and Diplomas) to recruitments@easloffice.eu

Only complete applications will be considered. Please note that due to time constraints, we will only answer the applicants that are selected for a first round of interview. Thank you for your understanding.