

EASL meetings- Abstract submission guideline

Below you will find the major key points and rules needed to prepare your abstract for submission.

Template

- Download the word template on the abstract submission platform

Topic

- Choose your track and topic so that it will be reviewed in the appropriate category

Title

- Y Title should be on a single line (no paragraphs)
Length is 50-250 characters (excluding spaces)
- Y Do not use all capital letters
- Y Do not use any abbreviation in the title
- Y Do not put a period at the end of the title
- Y Title should not have each word capitalized
- Y Consider using the term alcohol-related liver disease instead of alcoholic liver disease

Examples:

- ✓ This is a correct example title for your abstract
- ✗ THIS IS AN INCORRECT EXAMPLE TITLE FOR YOUR ABSTRACT. (all caps)
- ✗ This Is An Incorrect Example Title For Your Abstract. (each word capitalised)

Authors

- Y Mandatory fields: Complete first name (not only the initials), last name, email and country
- Y Indicate corresponding and presenting authors (if different from submitter)
- Y When copy/pasting names, make sure there is no space after the name

Affiliations

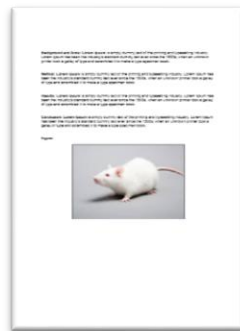
- Y Department (optional), institution/company, city, country
- Y Do not use all capital letters and do not capitalise the first letter of each word
- Y When entering new author's affiliation, if the affiliation the same make sure it is written the same way

Abstract body

- Y The following blocks are available in the abstract body and appear in the word template:
- **Background and Aims:**
 - **Method:**
 - **Results:**
 - **Conclusion:**
 - **Figure: limited to one figure OR one image OR one table per abstract see example below:**



OR



OR



IMPORTANT: Should you upload **more than one** figure OR one image OR one table **we will keep the first one and automatically delete the other(s).**
Also, check the quality of the figures **and use vector files when possible.**

- Y Do not change the blocks titles (Background and Aims, Method, etc), the system will not allow you to upload a document with modified titles.
- Y In total, the ideal number of block characters (excluding spaces) should be between 500-2500
- Y The characters of the table are included in the count of the total number of characters used
- Y You do not need to enter content in all blocks
- Y Do not leave spaces between each block
- Y Write immediately after the block's semicolon example:

Correct

✓ **Background and Aims:** Many acute liver diseases are accompanied by ...

Wrong

* **Background and Aims:** Many acute liver diseases are accompanied by ...

- Y Main formatting rules:
- Define all abbreviations at first use
 - Decimal point should be a period (2.5)
 - Put spaces between signs and number (2.5 = a)
 - Significance value should be small 'p', not bolded nor italic (p > 2.5)
 - Avoid using symbols (use "alpha", not α). Never use the "symbol" font

Trainees and Postdocs / Nurses and AHP Bursaries

If you are aged 35 or under and/or still in training (at the time of the first day of the event), and you are an EASL member (at the time of the submission), you can apply for a travel bursary.

- Y Upload proof of age or proof of training or employment letter (nurses and AHP)
- Y Provide your EASL membership number

Disclosure-Conflict of interest

- Y List ALL the conflicts of interest even if unrelated to the abstract, for all the authors
- Y Indicate the company(ies) for the different types of conflicts for each author
- Y If the type is not listed, use the “other” field and indicate the nature of the conflict
- Y In case of use of off-label products, disclose the name of the product and the manufacturing company

Modifications

- Y Do not withdraw a paid abstract submission
- Y Modifications on draft abstracts can be done on the platform until the submission deadline of the given event